



## IT Governance Committee Charter

### Technology Advisory Committee (TAC)

11/14/2016

<p>Purpose</p>	<p>The Technology Advisory Committee (TAC) committee is a subcommittee of the IT Advisory Council (ITAC) in support of providing guidance and oversight in planning, prioritizing and implementing IT-enabled initiatives. TAC supports ITAC's goals to improve the quality and efficiency of the university's services to students, faculty, staff and the community. Specifically, the TAC committee will review and prioritize technology initiatives as well as assess new technologies and prepare business cases in the form of TCO/ROI for review by ITAC and ITEC.</p>
<p>Members Roles &amp; Responsibilities</p>	<ul style="list-style-type: none"> <li>• Suggest opportunities to add efficiency and better results to existing business and educational functions using new technology.</li> <li>• Identify where automation can benefit the university, freeing up individuals to do more thought-based work.</li> <li>• Advocate acquiring resources and training where gaps or shortcomings are found in our toolbox or knowledgebase.</li> <li>• Present opportunities to improve the TAC committee's input to IT Governance, including what ITEC and ITAC can do to increase the effectiveness of the subcommittees.</li> <li>• Consult on business and academic problems on campus and recommend the best way to solve using technology.</li> <li>• Raise awareness of technological breakthroughs and suggest opportunities to proactively incorporate advancements into our infrastructure.</li> <li>• Provide overview of internal capacity reports, challenges, and opportunities using our monitoring and management systems.</li> <li>• Report on currently developing issues as witnessed by our functional teams to discuss how members can best work together to prevent or remediate negative impact.</li> <li>• Define ways to best facilitate collaboration with the PMO and YSU departments for any IT project work. Specifically,             <ul style="list-style-type: none"> <li>○ Upgrading the network core and edge, including wireless.</li> <li>○ Evaluate which applications, servers, and storage are a candidate for migration to the cloud (and whether public, private, or hybrid).</li> </ul> </li> <li>• Review and approve work plans for all work in the scope of the subcommittee as assigned by ITAC.             <ul style="list-style-type: none"> <li>○ Evaluate and prioritize the work within the subcommittee's scope of responsibility.</li> <li>○ Ensure availability of all resources required for the subcommittee's scope of work (both IT and non-IT), matching the work to the allocation of resources approved by ITAC.</li> <li>○ Working with the PMO, assist in the development of an implementation plan with a logical sequencing of efforts that minimizes the competition for the same resources.</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>• Regularly review all work in the scope of the subcommittee.               <ul style="list-style-type: none"> <li>○ Require regular progress updates from business and academic sponsors.</li> <li>○ Assess progress towards project completion and toward planned outcome goals and objectives, continuing oversight until the desired outcomes are achieved.</li> <li>○ Guide course corrections if warranted by performance variance, requesting ITAC assistance when necessary.</li> </ul> </li> <li>• Work in conjunction with peer subcommittees who are also under the direction of the Information Technology Advisory Council (ITAC):               <ul style="list-style-type: none"> <li>○ Academic Senate Integrated Technologies Committee</li> <li>○ ERP Business Operations Team</li> <li>○ Security and Policy Advisory Council</li> </ul> </li> </ul>
Reporting Relationship	Reports to the Information Technology Advisory Council (ITAC)
Membership	<ul style="list-style-type: none"> <li>• Faculty from STEM.</li> <li>• Faculty from WCBA.</li> <li>• Faculty from CSIS.</li> <li>• Director of IT - Infrastructure Services.</li> <li>• Manager of IT - Systems Administration.</li> <li>• Manager of IT - Network Architecture and Engineering (NAE).</li> <li>• “Shadow” IT staff.</li> <li>• Student representatives.</li> <li>• Guests by suggestion of any committee members.</li> </ul>
Facilitators(s)	Chair: Any Faculty or Staff member of this committee. Liaison: Director of IT Infrastructure Services.
Frequency	Monthly; with June and July as “off months”, unless necessitated by project demands.