

FACULTY APPLICATION FOR PRE-TENURE REVIEW

YSU/YSU-OEA Agreement, "Article 10.1: Pre-Tenure Review Process: For **faculty hired after August 15, 2008**: In the third or fourth probationary year, the faculty member shall undergo a formal pre-tenure review in either Fall or Spring semester following the steps of Article 10.3 through the level of the dean. If the faculty member is on an accelerated probationary track, the pre-tenure review shall occur in the year prior to the anticipated tenure review. Fall reviews shall follow the timelines in Article 10.3. Spring reviews shall begin by February 1, and the written formative comments of the tenured department faculty and chair will be forwarded to the dean by March 15."

FACULTY MEMBER: Please attach evidence of performance in teaching, scholarship and service since your appointment to the YSU faculty. Supplementary materials in excess of 30 pages may be submitted in a separate portfolio to the department chairperson for review during this process.

Please complete the top portion of this form and return it to your Chairperson by the following deadlines:

For Fall Reviews: No later than 5:00 p.m. on September 1

For Spring Reviews: No later than 5:00 p.m. on February 1

(If September 1 or February 1 falls on a Saturday or Sunday, then 5:00 p.m. the first working day following September 1 or February 1 shall be the deadline.)

A copy of this application should be sent to Human Resources (Attention: Fran LeGoullon). The original application with attachments and supportive documents are to be submitted to the department chairperson.

Under the provisions of Article 10.1 of the YSU/YSU-OEA Agreement, I hereby apply for pre-tenure review this academic year.

NAME: _____ RANK: _____

DEPARTMENT: _____ DATE OF INITIAL YSU EMPLOYMENT: _____

DATE THAT YOUR RANK OF ASSISTANT PROFESSOR BECAME EFFECTIVE: _____

I am presently serving my _____ contract year of probation.

Signature of Faculty Member: _____ Date: _____

ADMINISTRATIVE ACTION

CHAIRPERSON: List names of tenured department faculty consulted:

_____	_____
_____	_____
_____	_____
_____	_____

CHAIRPERSON:

Please forward this form and attachments to the Dean by:

Fall: September 30 Spring: March 15

Department Chairperson

Date

ACADEMIC DEAN: Deadlines for completion:

Fall: October 15 Spring: April 30

Academic Dean

Date

DEAN: Please attach all documents to this form. The original application with attachments will be placed in a separate file in the Office of Human Resources (*send to Human Resources, Attn: Fran LeGoullon*).

IT IS RECOMMENDED TO RETAIN COPIES FOR YOUR RECORDS